

Procedure for Pursuing Charges of Academic Dishonesty

The "XE" grade may be assigned only in accordance with ASU's Student Academic Integrity Policy, and not as part of the normal end of the semester grading process.

The grade of "XE" denotes failure due to academic dishonesty and is treated the same as an "E" for the purposes of GPA, course repeatability, and academic standing determination. A student may not avoid any penalty for academic dishonesty by withdrawing from a course. A student may be reinstated to a course to receive a penalty of a reduced or failing grade or XE. <https://students.asu.edu/grades>

1. The instructor should first discuss the issue with the student in person or in writing.
2. The instructor may either assign failing grade "E" or may not report "NR" any grade for the student.
3. The instructor meets with their Faculty Head to discuss the evidence and recommendation of "XE", failure due to academic dishonesty.
4. The Faculty Head submits evidence and an Academic Record Change Form, changing the "E" or "NR" to "XE" to the Dean for review. The Academic Record Change Form must include an appropriate notation to indicate that the Student Academic Integrity Policy has been followed.
5. The Dean follows with a certified letter to the student explaining the recommendation of the grade of XE, failure due to academic dishonesty and the appeal process.
6. The student may appeal the grade by filing a written request for review with the Dean within 10 working days of the date of the letter.
7. If an appeal is received within 10 working days, the procedure for appeal hearing will begin as written in the College of Integrative Sciences and Arts Academic Affairs Manual section 902 Student Academic Grievance Procedures.
https://cisa.asu.edu/sites/default/files/cls_academic_affairs_manual_2012_0.pdf

For additional information, please refer to the Student Academic Integrity Policy, available on the Web at: <http://provost.asu.edu/academicintegrity>