The Faculty of Counseling and Counseling Psychology in the College of Integrative Sciences and Arts at the Tempe campus is looking to hire a graduate research assistant. The successful applicant will work closely with the Director of MC Training and other supervising faculty to perform duties related to CACREP accreditation. This is a .25 FTE Research Assistant position (10 hours/week) for the 2017-2018 academic year. Research duties will be performed at the ASU Tempe campus.

**Essential Duties:**
In close collaboration with the research supervisor, the RA will:

- Conduct literature reviews
- Prepare Qualtrics surveys and other data collection protocols
- Prepare reports for the Director of MC Training, Dr. Brandon Wilde
- Attend meetings with the CACREP Key Performance Indicators Assessment Committee
- Perform additional duties as assigned

**Required Qualifications:**
- Regularly admitted to graduate degree program in counseling
- Enrolled for at least 6 hours of graduate credit each semester
- Excellent organizational and communication skills

**Desired Qualifications:**
- Familiarity with Qualtrics or related survey software
- Skilled in use of Excel and other MS Office
- Knowledge of program evaluation and accreditation
- Knowledge of 2016 CACREP Standards

**Application Procedure:**
To apply, visit [https://cisa.asu.edu/jobs](https://cisa.asu.edu/jobs) and upload your application as one combined .pdf document under job number #F2017CCP7. Only electronic submissions will be reviewed. Incomplete applications will not be considered. Applications must contain:

1. Cover letter outlining qualifications and experience as it relates to the position
2. Current resume/curriculum vitae
3. Information for three professional references

The application deadline is **09/21/2017 at 5 pm**; and if not filled, then weekly until search is closed. Only candidates selected to interview will be contacted. A background check is required prior to employment. If you have questions, contact Annie Baker at annie.baker@asu.edu

*Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or any other basis protected by law. (See ASU’s complete non-discrimination statement at [https://asu.edu/aad/manuals/acd/acd401.html](https://asu.edu/aad/manuals/acd/acd401.html); see ASU’s Title IX policy at [https://www.asu.edu/titleIX/](https://www.asu.edu/titleIX/))

**General Information:** Arizona State University is a comprehensive public research university recently named #1 in the United States for innovation, followed by #2 Stanford and #3 MIT. We measure our success not by whom we exclude, but rather by whom we include and how they succeed; advancing research and discovery of public value; and assuming fundamental responsibility for the economic, social, cultural and overall health of the communities we serve. ASU’s College of Integrative Sciences and Arts is home to innovative teachers who are guided by educational access, student success, applied learning, and interdisciplinary inquiry. We understand there are many paths to achieving a university education, and we build undergraduate and graduate degree programs and pathways that are flexible and relevant for a rapidly changing world. To learn more about ASU and College of Integrative Sciences and Arts go to: [http://about.asu.edu/](http://about.asu.edu/) and [http://cisa.asu.edu](http://cisa.asu.edu).