The Faculty of Counseling and Counseling Psychology in the College of Integrative Sciences and Arts at Arizona State University invites applications for graduate teaching assistants for undergraduate courses in psychology and counseling for the 2021-2022 academic year. The course is offered on the Polytechnic campus. The teaching assistant position is .25 FTE (10 hours/week).

The College of Integrative Sciences and Arts values cultural and intellectual diversity, and continually strives to foster a welcoming and inclusive environment. We are home to innovative teachers who are guided by educational access, student success, applied learning, and interdisciplinary inquiry. CISA has over 7,300 students in all levels of degree programs and over 350 faculty members. We understand that there are many paths to achieving a university education, and we build undergraduate and graduate degree programs and pathways that are flexible and relevant for a rapidly changing world.

Arizona State University has been named #1 in the United States for innovation and a Top 10 Best Buy public university by Fiske Guide to Colleges 2021. ASU is deeply committed to advancing in new and innovative ways while providing and sustaining a welcoming, supportive, and empowering environment for all members of our community. We are especially interested in applicants who can strengthen the diversity of the academic community and who are dedicated to advancing the ASU Charter and realizing our Design Aspirations through inclusive and equitable practices.

To learn more about ASU and the College of Integrative Sciences and Arts visit http://about.asu.edu/ and http://cisa.asu.edu

Essential Duties:
Assist professor in teaching undergraduate courses in psychology and counseling by doing the following:
- Attend at least one class session per week
- Prepare and administer in-class activities and demonstrations
- Provide feedback to students on in-class activities and assignments
- Hold office hours and respond to student queries outside of class
- Prepare and proctor examinations
- Monitor and grade online assignments, clicker questions, and activities on Blackboard or Canvas
- Evaluate and grade exams, papers, assignments, group activities, and record grades
- Track and record student completion of research and/or report credits
- Lead some classroom lessons and discussions

Required Qualifications:
- Regularly admitted to Master of Counseling program, and in good standing
- Enrolled for at least 6 hours of graduate credit each semester teaching

Desired Qualifications:
- Preference will be given to students who have completed 18 graduate credit hours
- Basic knowledge and understanding of general psychology and psychological theories and applications
- Strong communication skills
- Ability to provide timely feedback on activities, assignments, and questions posed by students
- Ability to teach effectively and convey concepts
Application Procedure:
To apply, please upload your application as one combined .PDF document
https://www.dropbox.com/request/vAe9MggOuwNzy8kNdK1Y. Only electronic submissions will be reviewed. Incomplete applications will not be considered. Applications must contain:

1. Cover letter outlining qualifications, experience as it relates to the specific position, and how obtaining the position will contribute to your professional goals
2. Current resume/curriculum vitae
3. Information for three professional references (name, organization, position title, e-mail and phone number)

The application deadline is 04/15/2022 at 5:00p.m. Arizona Time. Applications will continue to be accepted on a rolling basis for a reserve pool. Applications in the reserve pool may then be reviewed in the order in which they were received until the positions are filled. A background check and official transcripts are required prior to employment. For technical assistance with your application contact Eric Portillo at Eric.Portillo@asu.edu, for position-related questions contact Eleni Sholes at Eleni.Sholes@asu.edu.

Equal Employment Opportunity Statement
Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or any other basis protected by law.

(See https://asu.edu/aad/manuals/acd/acd401.html and https://www.asu.edu/titleIX/)

In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU’s Annual Security and Fire Safety Report is available online at https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf. You may request a hard copy of the report by contacting the ASU Police Department at 480-965-3456.

COVID-19 Vaccination Requirement – Under the recent executive order issued by President Biden requiring all employees, including new hires, to be vaccinated unless they have an approved medical or religious accommodation. Proof of vaccination will be required by January 4, 2022. For questions about medical or religious accommodations, please visit the Office of Diversity, Equity and Inclusion webpage.