Teaching Assistant – PSY 101
Counseling and Counseling Psychology
(#2021CCP6)
ANNOUNCEMENT OF VACANCY

The Faculty of Counseling and Counseling Psychology in the College of Integrative Sciences and Arts at Arizona State University invites applications for graduate teaching assistants for undergraduate courses in psychology and counseling for the 2020-2021 academic year. The class is offered on the Polytechnic campus (Fall 2020 & Spring 2021 TTH 3:00-4:15 pm). The teaching assistant position is .25 FTE (10 hours/week).

Essential Duties:
Assist professor in teaching Introductory Psychology course by doing the following:
- Attend at least one class session per week
- Prepare and administer in-class activities and demonstrations
- Provide feedback to students on in-class activities and assignments
- Hold office hours and respond to student queries outside of class
- Prepare and proctor examinations
- Monitor and grade online assignments, clicker questions, and activities on Blackboard or Canvas
- Evaluate and grade exams, papers, assignments, group activities, and record grades
- Track and record student completion of research and/or report credits for PSY 101
- Lead some classroom lessons and discussions

Required Qualifications:
- Regularly admitted to Master of Counseling program, and in good standing
- Enrolled for at least 6 hours of graduate credit each semester teaching
- Excellent English written and spoken communication skills

Desired Qualifications:
- Preference will be given to students who have completed 18 graduate credit hours
- Basic knowledge and understanding of general psychology and psychological theories and applications
- Strong communication skills
- Ability to provide timely feedback on activities, assignments, and questions posed by students
- Ability to teach effectively and convey concepts

Application Procedure:
To apply, visit [https://cisa.asu.edu/jobs](https://cisa.asu.edu/jobs) and upload your application as one combined .pdf document under job number #2021CCP6. Only electronic submissions will be reviewed. Incomplete applications will not be considered. Applications must contain:
1. Cover letter outlining qualifications, experience as it relates to the position, and how obtaining the assistantship will contribute to your professional goals
2. Current resume/curriculum vitae
3. Information for three professional references (their position, title, e-mail, phone number)

The application deadline is 4/10/2020 at 5pm; and if not filled, then every Friday thereafter until the search is closed. Only candidates selected to interview will be contacted. A background check is required prior to employment. For technical assistance with your application contact cisahr@asu.edu, for position-related questions contact Devina Wadhera at dbajaj@asu.edu.

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or any other basis protected by law. (See ASU’s complete non-discrimination statement at [https://asu.edu/aad/manuals/acd/acd401.html](https://asu.edu/aad/manuals/acd/acd401.html); see ASU’s Title IX policy at [https://www.asu.edu/titleIX/](https://www.asu.edu/titleIX/))

General Information: Arizona State University is a comprehensive public research university named #1 in the United States for innovation for the fifth consecutive year, [https://asunow.asu.edu/20190908-asu-news-number-one-innovation-us-news-fifth-consecutive-year](https://asunow.asu.edu/20190908-asu-news-number-one-innovation-us-news-fifth-consecutive-year) followed by #2 Georgia State and #3 MIT. We measure our success not by whom we exclude, but rather by whom we include and how they succeed; advancing research and discovery of public value; and assuming fundamental responsibility for the economic, social, cultural and overall health of the communities we serve. ASU’s College of Integrative Sciences and Arts is home to innovative teachers who are guided by educational access, student success, applied learning, and interdisciplinary inquiry. CISA has over 8,000 students in all levels of degree programs and over 200 faculty members. We understand there are many paths to achieving a university education, and we build undergraduate and graduate degree programs and pathways that are flexible and relevant for a rapidly changing world. To learn more about ASU and the College of Integrative Sciences and Arts go to: [http://about.asu.edu/](http://about.asu.edu/) and [http://cisa.asu.edu/](http://cisa.asu.edu/).