Teaching Assistant – CED 684
Counseling and Counseling Psychology
(#1920CCP4)
ANNOUNCEMENT OF VACANCY

The Faculty of Counseling and Counseling Psychology in the College of Integrative Sciences and Arts on the Tempe campus at Arizona State University invites applications for graduate teaching assistants for the 2019-2020 academic year. The teaching assistant positions are .25 FTE (10 hours/week) for the 2019-2020 academic year. Classes will be taught at the ASU Tempe campus.

Essential Duties:
Primary role involves assisting the CED 684 Internship Coordinator; must also work collaboratively with master’s students and site supervisors. The successful applicant will:

- Maintain student files and audit student logs
- Contact site supervisors as directed by the Internship Coordinator
- Update course documents as needed
- Recruit case facilitators and coordinate their training
- Attend scheduled class periods; lead case facilitation groups, if needed
- Meet with students during regularly scheduled office hours
- Coordinate internship orientation, internship fair, and supervisor workshops

Required Qualifications:

- Regularly admitted to counseling psychology doctoral program with good academic standing
- Enrolled for at least 6 hours of graduate credit each semester teaching
- Completed at least one field placement
- Prior or concurrent coursework in supervision theory
- Completed requirements equivalent to Master of Counseling degree, including 700 clinical hours
- Excellent English written and spoken communication skills
- Knowledge of ASU campus resources, policies, and procedures

Desired Qualifications:

- Supervision practicum or previous case facilitation experience
- Preference for applicants who can make a two-year commitment

Application Procedure:
To apply, visit https://cisa.asu.edu/jobs and upload your application as one combined .pdf document under job number #1920CCP4. Only electronic submissions will be reviewed. Incomplete applications will not be considered. Applications must contain:

1. Cover letter outlining qualifications, experience as it relates to the position, and how obtaining the assistantship will add to professional goals
2. Current resume/curriculum vitae
3. Information for three professional references (their position, title, e-mail, phone number)

The application deadline is 4/15/2019 at 5pm; and if not filled, then every Friday thereafter until the search is closed. Only candidates selected to interview will be contacted. A background check is required prior to employment. For technical assistance with your application contact cisahr@asu.edu, for position-related questions contact Annie Baker at Annie.Baker@asu.edu.

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or any other basis protected by law. (See ASU’s complete non-discrimination statement at https://asu.edu/aad/manuals/acd/acd401.html; see ASU’s Title IX policy at https://www.asu.edu/titleix/)

General Information: Arizona State University is a comprehensive public research university named #1 in the United States for innovation for the fourth consecutive year, (https://asunow.asu.edu/20180909-asu-news-ranked-most-innovative-US-school-fourth-time) followed by #2 Georgia State and #3 MIT. We measure our success not by whom we exclude, but rather by whom we include and how they succeed; advancing research and discovery of public value; and assuming fundamental responsibility for the economic, social, cultural and overall health of the communities we serve. ASU’s College of Integrative Sciences and Arts is home to innovative teachers who are guided by educational access, student success, applied learning, and interdisciplinary inquiry. CISA has over 7,300 students in all levels of degree programs and over 200 faculty members. We understand there are many paths to achieving a university education, and we build undergraduate and graduate degree programs and pathways that are flexible and relevant for a rapidly changing world. To learn more about ASU and the College of Integrative Sciences and Arts go to: http://about.asu.edu/ and http://cisa.asu.edu.