

**NOMINATION DEADLINE: MONDAY, JANUARY 22, 2024**

**NOTE:** Self-nominations will be considered in all cases

**Student Success Award (staff only)** Recognizes excellence in student support, service, advocacy, etc. To apply: Nomination letter highlighting relevant accomplishments (one page maximum).

**Outstanding Staff Award (staff only)** Recognizes excellent work, performance, leadership, etc. To apply: Nomination letter highlighting relevant accomplishments (one page maximum).

**Equity and Inclusion Award (open to all)** Recognizes contributions that have advanced equity/inclusion in CISA. To apply: Nomination letter highlighting relevant accomplishments (one page maximum).

**Outstanding Service Award (open to all)** Recognizes outstanding service to the institution, profession, and/or community, relevant to the person's position within CISA. To apply: Nomination letter highlighting relevant accomplishments (one page maximum).

**Outstanding Teaching Award (open to all)** Recognizes excellence in teaching and student mentoring. To apply: 1. Nomination letter highlighting relevant accomplishments (one page maximum); 2. Chart listing average student response scores to course evaluation Question 17 for all courses completed within the last calendar year (for each course, please indicate course title, course number, and student enrollment). 3. Narrative contextualizing courses, student scores, examples of student comments and ways the instructor implements feedback to improve their teaching.

**Outstanding Research Award for Junior and Senior Faculty (two separate awards)** Recognizes outstanding research accomplishments and sustained productivity of scholars who graduated with a Ph.D. within the last six years (Junior) or more than six years ago (Senior). To apply: 1. Current CV; 2. Nomination letter indicating Ph.D. / terminal degree graduation year, past and current employment, publications within the last ten years (distinguish between peer-reviewed and non-peer-reviewed), conference presentations and invited keynotes within the last ten years, grant activity within the last ten years, and patents or other pertinent information regarding the products of your research.

**Faculty Mentoring Award (faculty only)** Recognizes mentors of CISA faculty (e.g., tenure and promotion mentoring, project mentoring, training/workshops). To apply: Nomination letter highlighting relevant accomplishments (one page maximum).

**Innovation Award (open to all)** Recognizes creativity in the design of a CISA program, internship, lab, industry partnership, community outreach, event, series, etc. To apply: Nomination letter highlighting relevant accomplishments (one page maximum).

**Project Grant (\$1,000)** These small grants support research, teaching, or service projects that are aligned to one or more of ASU's design aspirations: leveraging our place, transforming society, valuing entrepreneurship, conducting use-inspired research, enabling student success, fusing intellectual disciplines, being socially embedded, and engaging globally (<https://newamericanuniversity.asu.edu/about/design-aspirations>). To apply: 1. Narrative describing

project's scope and purpose, expected impact, and alignment with ASU's design aspirations (one page maximum); 2. Itemized budget (one page maximum); 3. Detailed timeline (one page maximum); 4. Abbreviated C.V./resume addressing relevant education, employment, and any information pertinent to the project (two pages maximum); 5. Letter of support discussing the need for this project and qualifications of the project leader (one page maximum).

#### ADDITIONAL ELIGIBILITY CRITERIA

- CISA employees may be considered for only one award per year.
- Award recipients must wait three years to be eligible for the same award again.
- Only (full- and part-time) staff and faculty with a minimum of two years of employment in CISA may apply.

#### PLEASE NOTE

- Incomplete or late applications will not be considered.
- Applications that exceed the maximum page-length allowance will only be considered up to the allowed number of pages.
- Nomination letters must include the contact information (email or phone number) of the letter writer.
- Award applications may contain up to five additional pages of supplementary materials (e.g., personal statements, additional letters of support, photographs, links, publication excerpts, data, news articles, event fliers, handouts, other evidence).

#### PREPARING THE APPLICATION

1. Compile all application materials into **a single PDF file in the order indicated in the award description above**. Do **not** submit items separately. If supplementary materials are being included, place these last in the PDF.
2. Name the file with the award name, then the first and last name of the person (or team) being nominated. For example:  
OutstandingResearchSenior\_SparkyDevil

SUBMIT APPLICATIONS TO DROPBOX BY MONDAY, JANUARY 22, 2024:

<https://links.asu.edu/CISA-Awards-Dropbox-2024>

#### DECISIONS AND RECOGNITION

The CISA Awards Committee reserves the right to determine the number of award recipients and honorable mentions, if any, for each category. It is possible that not all awards will be awarded in a particular year. Award recipients will be notified in April and recognized at the CISA All-College Meeting in spring 2024. **Award recipients will also receive a commemorative plaque and \$500 in professional development funds.**

## QUESTIONS?

- Visit the website: <http://cisa.asu.edu/all-college-awards>
- Contact a CISA Awards Committee member: Rebecca Byrkit, Bernadette DiStasi, Jessica Hirshorn, Abhijit Khare, Kristin Lacroix, Scott Scheall (co-chair), Alan Szeto, Megan Todd (co-chair), Nancy Truong, Christina Villa, Gerald West.