

Position Description

The Faculty of Counseling and Counseling Psychology in the College of Integrative Sciences and Arts at Arizona State University invites applications for graduate teaching assistants for the 2023-2024 academic year. Class assignments may occur in a variety of modalities (online or face-to-face), and may be taught on the Tempe, or Online. The teaching assistants will be assigned to A/B/C sections based on class availability and on their FTE status. During each semester, those with a .25 FTE will average 10 hours/week; and those with a .50 FTE will average 20 hours/week.

Essential Duties:

Teach an undergraduate course in career development (CED 250):

- Attend a summer orientation for this course before the fall semester begins
- Modify pre-prepared syllabus and Canvas site as needed
- Instructional Duties:
 - For In-person Sections: Deliver lectures and facilitate class discussion
 - For iCourse/oCourse Sections: Upload lectures and manage discussion boards
- Evaluate student assignments
- Meet with students during regularly scheduled office hours
- Meet with the teaching team throughout the semester (regardless of section assigned to)

ASU's College of Integrative Sciences and Arts values diversity, and continually strives to foster a welcoming and inclusive environment. We are home to innovative teachers who are guided by educational access, student success, applied learning, and interdisciplinary inquiry. CISA has over 8,200 students in all levels of degree programs and nearly 250 full-time faculty members. We understand that there are many paths to achieving a university education, and we build undergraduate and graduate degree programs and pathways that are flexible and relevant for a rapidly changing world.

Arizona State University has been named [# 1 among the nation's most innovative universities](#) by [U.S. News & World Report](#) and a [Top 10 Best Buy public university by Fiske Guide to Colleges 2021](#). ASU is deeply committed to advancing in new and innovative ways while providing and sustaining a welcoming, supportive, and empowering environment for all members of our community. We are especially interested in applicants who can strengthen the diversity of the academic community and who are dedicated to advancing the [ASU Charter](#) and realizing our [Design Aspirations](#) through inclusive and equitable practices.

To learn more about ASU and the College of Integrative Sciences and Arts visit <http://about.asu.edu/> and <http://cisa.asu.edu>.

Required Qualifications:

- Regularly admitted to graduate degree program in counseling or counseling psychology
- Enrolled for at least 6 hours of graduate credit each semester of appointment

Desired Qualifications:

- Coursework and knowledge of career development theory and research
- Experience teaching at the undergraduate or graduate level
- Knowledge of ASU campus resources, policies, and procedures
- College teaching as an important professional goal

Application Instructions:

To apply, please visit <https://www.dropbox.com/request/WTfr6xRZ94pNolIJc9G> . Candidates will be asked to submit the following through their Interfolio dossier. Complete applications must contain the following:

1. Cover letter outlining qualifications, experience as it relates to the specific position, and how obtaining the position will contribute to your professional goals
2. Current resume/curriculum vitae
3. Information for three professional references (name, organization, position title, e-mail and phone number)

The initial application deadline is **4/17/2023 at 5:00p.m. Arizona Time**. Applications will continue to be accepted on a rolling basis for a reserve pool. Applications in the reserve pool may then be reviewed in the order in which they were received until the position is filled. If you have position-related questions, please contact Cisco Sanchez at Cisco.Sanchez@asu.edu

Applicants must be eligible to work in the United States; ASU (College of Integrative Sciences and Arts) will not be a sponsor for this position

ASU Statement

Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economical, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 130,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city and online. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.

ASU is a tobacco-free university. For details visit <https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco>

Equal Employment Opportunity Statement

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other basis protected by law.

(See <https://asu.edu/aad/manuals/acd/acd401.html> and <https://www.asu.edu/titleIX/>)

In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at <https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf>. You may request a hard copy of the report by contacting the ASU Police Department at 480-965-3456.

COVID-19 Vaccination Requirement – Arizona State University is a federal contractor and subject to federal regulations which may require you to produce a record of a COVID-19 vaccination. For questions about medical or religious accommodations, please [visit the Office of Diversity, Equity and Inclusion's webpage](#).